



**Kiwanis Club of San Ramon Valley  
San Ramon Valley Kiwanis Foundation**

**FUNDING GUIDELINES – COMPETITIVE GRANT APPLICATIONS  
2012 FUNDING CYCLE**

The following guidelines are considered by the Grant Committee in making its recommendations. It is not intended that each or any guideline must apply in all cases.

- The grant must advance a charitable or cultural purpose.
- The grantee must be of such character and reputation that the committee is reasonably certain that the purpose of the grant will be fulfilled honestly and effectively.
- Preference is to be given to grantees with which Kiwanis Club members are actively associated on a non-paid basis.
- Preference is to be given to purposes directly benefiting the San Ramon Valley community. However, we also permit a small number of the grants be directed to purposes that can be considered regional, national, and/or international.
- Preference is to be given to grants that benefit children, the infirm or the elderly.
- Preference is to be given to grants that involve 'hands on' participation by club members, and the community at large.
- Preference is to be given to grants that will provide solace, comfort or consolation.
- Preference is to be given to grants that have a significant influence on the desired results, such as providing seed money, resulting in matching funds, or enabling a program to exist that would not otherwise do so.
- The following are excluded as potential grantees , in the absence of exceptional circumstances:
  - Individuals
  - Organizations without non-profit status \*b
  - Governmental Entities
  - Individual Schools or PTA's \*a
  - Sports Teams
  - For-Profit Enterprises
  - Organizations utilizing grant proceeds to award scholarships \*a
  - Religious Institutions, except for non-sectarian projects open to the general public
  - Any organization which requires religious observance as a condition of receiving services

\*a Please note that Kiwanis gives substantial financial support to the SRV Education Foundation, through a non-competitive grant process. Kiwanis also offers support and funding for four (4) High School Key Clubs.

\*b unless represented by non-profit fiscal agent

Every request **must have** a completed Grant Application, IRS Tax Exempt letter, a current Organization Budget, a Project Budget, a current Balance Sheet, Profit and Loss Statement for the current **and** prior year, and a list of Board Members, if applicable.

All applications must be postmarked no later than Monday, **March 5, 2012**. All funded organizations must agree to submit to the Chairman, a brief written summary describing the use of the granted funds not later than December 31, 2012.

Please return the completed Grant Application Package to

**JOHN LINEWEAVER, Chairman, SRV Kiwanis Grants Committee, P.O. Box 680, Alamo, CA 94507**