



Kiwanis Club of San Ramon Valley

FUNDING GUIDELINES – COMPETITIVE GRANT APPLICATIONS 2010 FUNDING CYCLE

The following guidelines are considered by the Grant Committee in making its recommendations. It is not intended that each or any guideline must apply in all cases.

- The grant must advance a charitable or cultural purpose.
- The grantee must be of such character and reputation that the committee is reasonably certain that the purpose of the grant will be fulfilled honestly and effectively.
- Preference is to be given to grantees with which Kiwanis Club members are actively associated on a non-paid basis.
- Preference is to be given to purposes directly benefiting the San Ramon Valley community. However, we also permit a small number of the grants be directed to purposes that can be considered regional, national, and/or international.
- Preference is to be given to grants that benefit children, the infirm or the elderly.
- Preference is to be given to grants that involve 'hands on' participation by club members, and the community at large.
- Preference is to be given to grants that will provide solace, comfort or consolation.
- Preference is to be given to grants that have a significant influence on the desired results, such as providing seed money, resulting in matching funds, or enabling a program to exist that would not otherwise do so.
- The following are excluded as potential grantees , in the absence of exceptional circumstances:
 - Individuals
 - Organizations without non-profit status *a
 - Governmental Entities
 - Individual Schools or PTA's *b
 - Sports Teams
 - For-Profit Enterprises
 - Organizations utilizing grant proceeds to award scholarships *b
 - Religious Institutions, except for non-sectarian projects open to the general public
 - Any organization which requires religious observance as a condition of receiving services

*a unless represented by non-profit fiscal agent

*b Please note that the Kiwanis Club of San Ramon Valley gives substantial financial support to the SRV Education Foundation through a non-competitive grant process. Kiwanis also offers support and funding for four (4) High School Key Clubs, and four (4) High School Grad Nights.

Every request **must have** a completed Grant Application, IRS Tax Exempt letter, a current Organization Budget, a Project Budget, a current Balance Sheet, Profit and Loss Statement for the current **and** prior year, and a list of Board Members, if applicable.

All applications must be postmarked no later than Monday, March 8, 2010. All funded organizations must agree to submit to the Chairman, a brief written summary describing the use of the granted funds not later than December 31, 2010.

Please return the completed Grant Application Package to

JOHN LINEWEAVER, Chairman, SRV Kiwanis Grants Committee, P.O. Box 680, Alamo, CA 94507